REPORT ON E-GOVERNANCE

2019-20

Vijaygarh Jyotish Ray College is slowly but steadily progressing to implement e-governance in its various areas of operation. The present tenure i.e. 2019-20 has seen further advancement in implementation of e-governance.

INFRASTRUCTURAL SUPPORT TO FACILITATE E-GOVERNANCE

- Number of classrooms with Wi-Fi/LAN has increased
- There is a Seminar Halls with ICT facilities
- All computers are connected to internet

E-GOVERNANCE RELATED TO ADMINISTRATION

Most administrative tasks are now carried out online. Like 2018-19, this year too EBLUESYS is providing necessary technical support towards carrying out e-governance in the field of administration.

- The vendor maintains the Institution's Official Website where all permissible official notices are uploaded.
- E-Tenders are posted in the Website
- Documents with reference to Administrative decisions/ resolutions are confidential; hence they are not published in the Website.
- Compositions of the Institution's Administrative Bodies are notified in the Website.
- Links to important cells like Anti-ragging, ICC and Grievance Redressal cell are notified in the website along with e-mail id and contact number.
- To support e-governance the Principal uses DSC Signature for disbursement of salary and E-tendering.
- The Institution also has an online Inventory Management System
- There is an official Whatsapp group functional since 2015. This is used for quick communication of important messages.

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E-GOVERNANCE RELATED TO FINANCE AND ACCOUNTS

The college office is completely computerized. Software used for all Institutional finance and accounts related entries is TALLY. PERFECT SOLUTIONS is the vendor which is maintaining this software since 2017.

Employee Salary is disbursed through HRMS-IFMS Portal and credited to individual employee's bank account.

Payments made by the government for the Institution take place through PFMS portal

SBI COLLECT is used to make payments to Calcutta University towards Examination fees and Registration fees of students. This is operative since 2018-19.

Contract was signed between BILLDESK and AXIS Bank and the College for collection of students' fees.

Online GST Filing is operational from this year.

Online IT Filing is also operational from this year.

Separate servers for Official and Academic and Academics-related purposes.

E-GOVERNANCE RELATED TO STUDENT ADMISSION AND SUPPORT

The admission process of students is now fully carried out online. Software related to Student Admission and Support is maintained by EBLUESYS

- The college maintains a computerized database of students.
- Payment of fees by the students is also regularly done online.
- The Institution has an online COLLEGE MANAGEMENT SYSTEM (CMSYS)
- The Institution has an online LEARNING MANAGEMENT SYSTEM (LMS)
- The library is partially automated through ILMS, KOHA. Full digitization is in progress.
- Library has NLIST membership.

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- Relevant notices are often circulated among students using Whatsapp.
- Online scholarship portals to ensure free and fair distribution of scholarship fund.

E-GOVERNANCE RELATED TO EXAMINATION

- Examination related notices are published in the College Website
- Class tests are often conducted through Google classroom

RECOMMENDATIONS

- More effective e-governance must be introduced in the area of operations.
- More teachers should be encouraged to use ICT for effective teaching with LMS.
- Initiatives must be taken to make the library fully automated with ILMS software.
- It is recommended that the college initiates steps to make all classrooms ICT-enabled in order to make the teaching-learning method more effective.

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