6.3.2

TEACHERS PROVIDED WITH FINANCIAL SUPPORT

- TO ATTENDCONFERENCES/WORKSHOP
- TOWARDS MEMBERSHIP
 FEE OF PROFESSIONAL
 BODIES

IN LAST FIVE YEARS

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INSTITUTIONAL POLICY FOR TEACHERS' DEVELOPMENT

Page | 2



1. ACADEMIC POLICY

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There is an active Academic Sub-committee comprising all the departmental heads. The committee, after thorough discussion, provides constructive and practical suggestions to assist in academic policy-making, which are as follows-

 i)Ensuring regular classroom teaching-learning through greater use of ICT and adhering to well-planned learning modules

ii)Thorough analysis of student progression, and course and program outcomes to identify fast and slow learners

iii)Providing modern academic resources to the teachers and students through continuous upgradation of library services including E-library facility (LMS)

iv)Encouraging students and teachers to participate in seminars, workshops, symposiums etc. to brush up their knowledge base

v)Motivating students for experiential and participative learning through field trips/excursions, project works, debate, quiz, model making, group discussion etc.

vi)Inspiring teachers and students to publish in journals, books, college magazines and e-journals

Rajyani musy

Principal
Vijaygarh Jyotish Ray College
Kalkata-700 032

Rajyani news



1. ACADEMIC POLICY

POLICY DOCUMENT

VII) Encouraging teachers to apply for funded projects
Viii) Promoting collaboration/MoUs with other
institutions/organizations for student internships, faculty
exchange programs etc. to benefit the students

ix) Arranging academic seminars by eminent resource persons to enhance the knowledge base of teachers and students as well

x) Offering Add-on and certificate courses to students for their better employability through hands-on training and soft-skill/personality development

xi) Ensuring financial assistance to economically weak students from Government and college-allocated funds xii)Generating a philanthropic fund for awarding meritorious students as a token of appreciation and encouragement

xiii) Ensuring the availability of high-speed internet and other IT facilities to augment the teaching-learning process

xiv) Ensuring cultural upliftment of students by encouraging them to participate in such programs arranged by our college and other colleges

xv) Conducting placement-related awareness programs

xvi) Focused effort by the Counselling and mentoring cells to assist/guide students for placement, higher studies, mental health issues etc. as the case may be

Rajyani musy

Principal Vijaygarh Jyotish Ray College Krill 212-300 032

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4. FINANCIAL POLICY

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There is a Governing approved Finance Committee, Building Committee, and Purchase Committee. These committees provide important inputs in preparing the related policies, and their adherence. These policies broadly are-

- i) Adhering to a detailed allocated budget based on projected income and expenditure for every financial year
- ii) Timely financial audit to ensure transparent financial transactions

Rajyani musy

Principal Vijaygarh Jyolish Ray College Kolkata-700 032

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4. FINANCIAL POLICY

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iii)Timely disbursement of salary of teaching and non-teaching staff through HRMS

iv)Cashless transactions as far as possible

v)Allocation in the student-aid fund to benefit economically backward students

vi)Allocation in the staff benefit fund to assist teaching and non-teaching staff in emergency need

vii)Expenditure in construction, upgradation/ maintenance, and purchases (equipment, books, IT facilities, etc.) through tendering

viii)E-tendering through the Government tender portal whenever required as per existing government rules

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Principal Vijaygarh Jyotish Ray College Kolkata-700 032

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4. FINANCIAL POLICY

ix)Detailed, widely circulated advertisements on the college website and newspapers to follow transparent tendering protocol

x)Allocation of fund for publishing books and journals by the college to encourage academic contributions of the teachers and students

xi)Allocation of funds for arranging seminars/workshops and participation of teachers in such programs

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Principal /ijaygarh Jyolish Ray College Kolkata-700 032

C Y DOCUMENT

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TABLE TO SHOW FINANCIAL SUPPORT TO TEACHERS FOR ATTENDING CONFERENCES/ SEMINARS

SL.	YEAR	NAME OF THE PROGRAMME	NUMBER OF TEACHERS BENEFITTED	AMOUNT OF SUPPORT FOR EACH TEACHER
1	2018	International Seminar on Multidisciplinary Research organized by VJRC	10	₹ 1000
2	2019	National Environmental Issues: Retrospect and Prospect	13	₹ 1,000
3	2019	Modern Trends in Chemistry for Sustainable Development	10	₹ 500
4	2019	ICSSR-ERC Sponsored National Seminar on "Gender in Indian History: It's Relation with Different Trajectories of History of Indian Women from 1857 to 1957" in collaboration with Paschimbanga Itihas Sangsad	8	₹ 500
5	2020	One week online faculty development programme on educational videos creation (e-content development)	41	₹ 300
6	2020	International Seminar on Global Education of 21st century: Perspective and Challenges	20	₹ 200
7	2021	15th International Accounting Conference, 2021	1	₹ 1,500
8	2022	Faculty development programme on ICT empowerment	71	₹ 200
9	2022	""NAAC, HEIS AND NEP 2020: CURRENT PERSPECTIVES" with the honourable speaker Dr. Tushar Kanti Ghara (State Nodal Officer, AISHE, JDPI, Govt. of W.B), organised by IQAC, VJRC"	61	₹ 200
10	2022	""ROLES OF HEIS IN THE PERSPECTIVE OF NEP 2020" organised by IQAC, Vijaygarh Jyotish Ray College. The honourable speaker was Prof. Dhrubajyoti Chattopadhyay, Vice-Chancellor, Sister Nivedita University, Kolkata."	58	₹ 200
11	2022	"One Day International Seminar on "RECENT TRENDS IN MICROBIOLOGY" was organized By the Dept. of Microbiology, VJRC in collaboration with the Microbiologists' Society of India"	13	₹ 700

Rajyani news

TABLE TO SHOW FINANCIAL SUPPORT TO TEACHERS TOWARDS MEMBERSHIP FEES OF PROFESSIONAL BODIES

SL	YEAR	NAME OF THE TEACHER	NATURE OF MEMBERSHIP FEE	PROFESSIONAL BODY FOR WHICH MEMBERSHIP FEE IS GIVEN	AMOUNT OF FINANCIAL SUPPORT IN RUPEES
1	2021	Dr. Rajyasri Neogy	Semi-annual Membership Fees	Rotary Club	₹ 6,000
2	2021	Dr. Abhijit Das	-do-	-do-	-do-
3	2021	Dr. Arnab Kumar Banerjee	-do-	-do-	-do-
4	2021	Prof. Sunandit Chowdhury	Associate Membership Fees	Public Relation Society of India	₹1,711
5	2021	Dr. Prasenjit Das	Life Membership Fees	Microbilogist's Society, India	₹ 3,000
6	2021	Dr. Sampa Debnath	-do-	-do-	-do-
7	2021	Prof. Soma Majumder	-do-	Physiological Society of India	₹ 2,500
8	2021	Dr. Rajyasri Neogy	Semi-annual Membership Fees	Rotary Club	₹ 6,000
9	2021	Dr. Abhijit Das	-do-	-do-	-do-
10	2021	Dr. Arnab Kumar Banerjee	-do-	-do-	-do-
11	2021	Prof. Sunandit Chowdhury	Associate Membership Fees	Public Relation Society of India	₹1,711
12	2021	Dr. Prasenjit Das	Life Membership Fees	Microbilogist's Society, India	₹ 3,000
13	2021	Dr. Sampa Debnath	-do-	-do-	-do-
14	2021	Prof. Soma Majumder	-do-	Physiological Society of India	₹ 2,500
15	2022	Dr Abhijit Das	-do-	Society for Audio Visual on Life and Environment	₹ 500
16	2022	Dr Palash Priya Halder	-do-	-do-	₹ 500
17	2022	Dr.Shilajit Barua	-do-	-do-	₹ 500

Rajyani news

SAMPLE DOCUMENTS SHOWING FINANCIAL ASSISTANCE TO TEACHERS FOR ATTENDING CONFERENCES/WORKSHOPS ETC.

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Rajyani moss

From: Sreyam Roy 166, D.H. Road, Manu Bhawan, P.O. Thakurpukur, Kolkata - 700064

To: The Principal Vijaygarh Jyotish Ray College 8/2, Bijoygarh, Jadavpur Kolkata – 700032

Sub: Application for Reimbursement of Registration Fee

Respected Madam,

This is to inform you that I, Sreyam Roy, SACT-I of Commerce Department, Vijaygarh Jyotish Ray College have registered for the upcoming Fifteenth International Accounting Conference, 2021 organised by Indian Accounting Association Research Foundation jointly with EIILM Kolkata to be held on January $8^{th} \& 9^{th}$, 2022 in Science City Auditorium. The registration fee is \$ 1500/- (Rupees One Thousand Five Hundred only).

I would be highly obliged if you could reimburse the amount. Please find the documents enclosed herewith.

Thanking you, Yours sincerely,

Sreyam Roy

Dated: 15.12.2021

Encl.:

i) Registration Form

ii) Payment Details

Rajyani mos

FIFTEENTH INTERNATIONAL ACCOUNTING CONFERENCE-2021

CHANGING DIMENSIONS OF ACCOUNTING & FINANCE

January 8" & 9", 2022 (Saturday & Sunday) Science City Auditorium, Kolkata-700 046

Indian Accounting Association Research Foundation

Jointly wit

	Johnsy With	
	EIILM Kolkata	
	REGISTRATION FOR	Market
Name (in capital letter): SREY	AM ROY	
(Date of Birth & Age as on Januar	v01.2021*) DOB: 03.	01.1994 Age: 27
		A TUNKHOWING KOLKATA - 7000
Mailing Address: 166, D.H. Rol	AD, MANU BHAWAN, P.	O. THAKURPUNUR, KOLKATA - 7000
E-mail: Sreyamroy@gmail.c	om	
Phone No: +918961916595		
		*
Mobile	Residence	Office
Affiliating Institute: VIJAYGA	RH JYOTISH RAY	COLLEGE
Life Member: NA IAA /	IAA Research Foundation (please mention)
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Non-member	Rs. 2250	Rs. 2500
Corporate	Rs. 3000	Rs. 3500
Research Scholar	Rs. 1500	Rs. 2000
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Particulars of Travel: NA

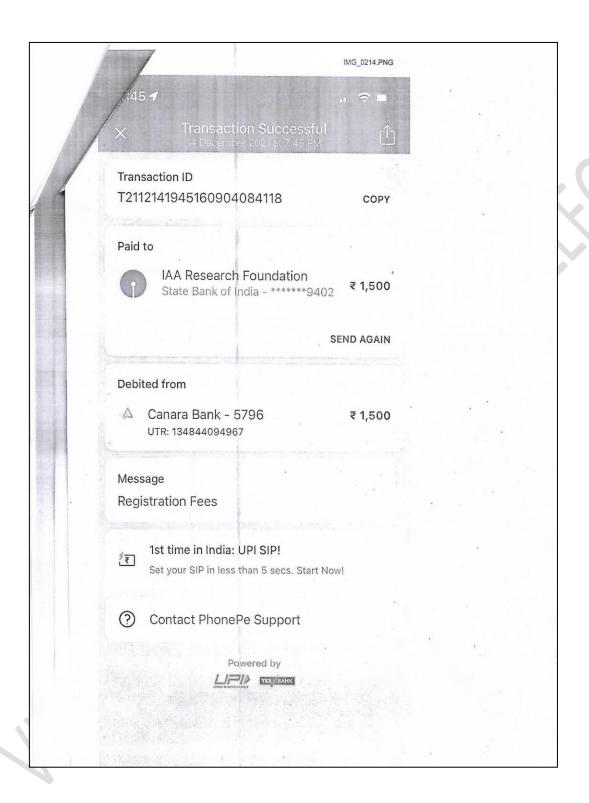
Any other information: NA

Date: 14./12./ 2021

Signature

* This information is necessary for considering the paper, if any, for best paper award.

Rajyani news



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VIJAYGARH JYOTISH RAY COLLEGE

(Affiliated to The University of Calcutta)
8/2, BEJOYGARH, JADAVUR, KOLKATA - 700 032
ACCREDITED BY THENAAC - B+ Grade.

Ref. No.....

Date 2 . 5 . 2.022

NOTICE

"NAAC, HEIS AND NEP 2020: CURRENT PERSPECTIVES"

IQAC, VJRC will organize a seminar on "NAAC, HEIs and NEP 2020: Current Perspectives" on 06.05.2022. The honourable speaker for the programme is Dr. Tushar Kanti Ghara (State Nodal Officer, AISHE, JDPI, Govt. of W.B). All the faculties of Vijaygarh Jyotish Ray College are requested to register themselves for the programme. Registration for the college faculties is free and the college will bear all expenses of the programme.

R. Ncogy 2.5.2022

Dr. Rajyasri Neogy Principal Vijaygarh Jyotish Ray College

Principal Vijaygarh Jyotish Ray College Kolkata-700 032

Rajyani news



VIJAYGARH JYOTISH RAY COLLEGE

(Affiliated to The University of Calcutta)
8/2, BEJOYGARH, JADAVUR, KOLKATA - 700 032
A C C R E D I T E D B Y T H E N A A C - B + G r a d e .

Ref. No.....

Date 25.2. 2022

NOTICE

FACULTY DEVELOPMENT PROGRAM ON ICT EMPOWERMENT

A Faculty Development Program on ICT Empowerment will be organized by IQAC, supported by the IT Cell of VJRC from 3rd to 4th March 2022 at VJRC. In the programme faculties will be trained with the training for the development of Website and Learning Management Systems with the assistance of EBLUESYS. All the faculties of Vijaygarh Jyotish Ray College are requested to register themselves for the programme. Registration for the college faculties is free and the college will bear all expenses of the programme.

R. Neogy 25.2.2022

Dr. Rajyasri Neogy Principal Vijaygarh Jyotish Ray College

Principal Vijaygarh Jyotish Ray College Kolkata-700 032

Rajyaeri musy



VIJAYGARH JYOTISH RAY COLLEGE

(Affiliated to The University of Calcutta)
8/2, BEJOYGARH, JADAVUR, KOLKATA - 700 032
ACCREDITED BY THENAAC - B+ Grade.

Ref. No.....

Date 26.5 2022

NOTICE

ROLES OF HEIS IN THE PERSPECTIVE OF NEP 2020"

IQAC, Vijaygarh Jyotish Ray College will organize a Seminar on "Roles of HEIs in the Perspective of NEP 2020" on May 31st, 2022 from 11:00 am at Rabindra Sabhagriho, VJRC. The honourable speaker for the programme is Prof. Dhrubajyoti Chattopadhyay, Vice-Chancellor, Sister Nivedita University, Kolkata. All the faculties of Vijaygarh Jyotish Ray College are requested to register themselves for the programme. Registration for the college faculties is free and the college will bear all expenses of the programme.

R. Neogy 26.5.2022

Dr. Rajyasri Neogy Principal Vijaygarh Jyotish Ray College

Principal Vijaygarh Jyotish Ray College Kolkata-700 032

Rajyani moss

SAMPLE DOCUMENTS SHOWING FINANCIAL ASSISTANCE TO TEACHERS TOWARDS MEMBERSHIP FEES OF PROFESSIONAL BODIES

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Rs. 6000 may be fair to Dr. Rayyarin Neogy in connection with membership taken of Rotary club on 23/12/2021. The same be reimbursh in favour of Dr. Rajyarin Neogy, Principal of this college

R.M 45-1222

Rajyaent news





CASH RECEIPT

Invoice No. 020

Date 23/12/2021

Received From

Dr. Rajyasni Neogy

Payment Method

Amount

CASH

₹ 6,000.00

Rotary Club of Calcutta Innovation - Semi Annual Membership Fees

Received By:

For:

Parijat Chakraborty

Rajyaeri news



CERTIFICATE OF MEMBERSHIP

Dr. Rajyasri Neogy

is a member in good standing of the

Rotary Club of Calcutta Innovation

Rotary

Parisat Chakraborty

2021-22

President /Secretary, Rotary Club of Calcutta Innovation 2021-22

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Dr. Abhijit Das

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То

The Principal

VJRC, Kolkata

Subject: Claim for Reimbursement amount

Respected Madam,

This is for your kind information that I Dr. Abhijit Das, Head of the Department of Economics took membership of the Rotary Club of Calcutta Innovation from December 2021. Membership fees for the semi-annual period is Rs6000/-(Rupees six thousand only). I have already paid this amount by cash to the club. Payment slip is attached for your kind perusal.

Please do the needful so that I can get back the paid amount.

Regards

Alshy a Da

(Dr. Abhijit Das)

HOD, Department of Economics, VJRC

Kolkata

Enclosure: Photocopy of the Payment Receipt

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Rajyani news

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DISTRICT 3291

CERTIFICATE OF MEMBERSH

Dr. Abhijit Das

is a member in good standing of the

Rotary Club of Calcutta Innovation

Rotary

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President /Secretary, Rotary Club of Calcutta Innovation 2021-22 Membership Period

2021-22

Dr. Arnab Kumar Banerjee

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To

The Principal

WIRC, Kolkata

Subject: Claim for Reimbursement amount

Respected Madam,

This is for your kind information that I Dr. Arnab Kumar Banarjee, Head of the Department of Journalism and Mass Communication took membership of the Rotary Club of Calcutta Innovation from December 2021. Membership fees for the semi-annual period is Rs6000/-(Rupees six thousand only). I have already paid this amount by cash to the club. Payment slip is attached for your kind perusal.

Please do the needful so that I can get back the paid amount.

Regards

(Dr. Arnab Kumar Banerjee)

HOD, Department of Journalism and Mass Communication, VJRC

Kolkata

Enclosure: Photocopy of the Payment Receipt

Rajyani news

Rotary CASH RECEIPT	Invoice No.	022
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Rajyani news





CERTIFICATE OF MEMBERSHIP

Dr. Arnab Banerjee

is a member in good standing of the

Rotary Club of Calcutta Innovation

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2021-22

President /Secretary, Rotary Club of Calcutta Innovation 2021-22 Membership Period

Prof. Sunandit Chaudhury

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Rajyani news

Dated: 15/12/21

To The Principal Vijaygarl Tyotish Ray College Kolkata - 32

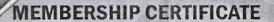
Madam,

have been registered myself as an "Associate Member" of Public Relations Society of India (PRSI), kolkata Clapter. The society is recognized as a national PR organization by the International Public Relations Association and International Public Relations Association and International Public Relations & Communications Hanager Alliance of Public Relations & Communications Hanager Alliance of Public Relations & Communications Hanager the membership feed Rs. 1711.00 was paid through online mode via gray. I'll be greateful the segurds, when the membership fee the membership fee the gray of the party of the segurds.

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Rajyaeri news





SUNANDIT CHAUDHURY

Is an "Associate Member" of PRSI Kolkata Chapter

Soungajit Mahapatha

Soumyajit Mahapatra

Chairman

Chanerjee

Chitralekha Banerjee

Secretary

Membership Certificate is valid upto 30.06,2022

67 Suhasini Ganguly Sarani, Kolkata 700025 Help Desk: e:chairman@prsikolkata.org u:www.prsikolkata.org www.prsi.co.in

Rajyani news

₹1,711.00

Associate Membership fee from Prof. Sunandit Chaudhury

Ompleted • 15 Jul, 00:02



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From: SUNANDIT CHAUDHURY (Canara

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Prof. Prasenjit Das

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Rajyaeri news

To

The Principal,

Vijaygarh Jyotish Ray College

Dale: 15.12.21

subject: Reimbursement of Society membership fees

Madam,

This is for your kind allowance to reimburse on amount of Rs. 5000/- which I had paid for life-time membership of Microbiologists Society, India. Relevant documents in this regard are attached here with for your kind consideration.

Thanking you,

Yours sincerely, Possenjit Dan PRASENSIT DAS DEPT. OF MICROBIOLOGY

R-M15.12-21

Rajyaeri musy

MICROBIOLOGISTS SOCIETY, INDIA.



(Regi. No. MAH/4814/SAT)

This is to certify that Mr./Ms. Dr Amsenjit Fos

from

Kolkota is a active Life Member

of Microbiologists Society, India from 2029 tune His life Member no. is MS 19/392

Head / Principal

Dr. A.M. Deshmukh President

Microbiologists Society, India

Vijaygarh Jyotish Ray College Kolkata-700 032

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Dr. Sampa Debnath

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ccountant	Bursar	Principal	Signature

Rajyaeri news

То

1st June, 2021

The Principal

Vijaygarh Jyotish Ray College

Ko1-32

Sub: Application For reimbursement of registration fees of membership of Microbiological Society

Madam,

This is to inform you that I have applied for the registration of membership of Microbiological Society on 31st May, 2021 and the registration fee is 3000.00.

It will be highly appreciable if you kindly reimburse the mentioned registration fee.

Thanking you with regards,

P.M. 3000 ment be reindensch mende adirect mende sollier eenlier

f. w. 18.12.2

Sampa Debroth.

SAMPA DEBNATH

ASSOCIATE PROFESSOR in the Department of Microbiology

Vijaygarh Jyotish Ray College

Rajyani moss

IMG-20210531-WA0001.jpg



To Microbiologist Society, India

₹3,000.00

Completed • 31 May, 23:08



State Bank of India XXXXXX1746



UPI transaction ID 115123886495

To **** 6382

From: SAMPA DEBNATH (State Bank of India) sampamicrobio@oksbi

Google Transaction ID CICAgOCU-uHhRA

* POWERED BY



Rajyaeri newsy

Vijaygarh Jyotish Ray College Kolkata-700 032



MICROBIOLOGISTS SOCIETY, INDIA (Reg. No. MAHA/4814/SAT)

THIS IS TO CERTIFY THAT

Dr. Sampa Debnath

From Kolkata (West Bengal). is an Active Life Member of the Microbiologists Society, India from 1 june 2021 Her Life Membership No. is MS /LM/593

Dr. A. M. Deshmukh

PRESIDENT,



Vijaygarh Jyotish Ray College Kolkata-700 032

Dr. Soma Majumder

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Rajyani news

Approval of PSI Life Membership Inbox

? Rajen Haldar 25/12/2021 to ~

Dear Sir / Madam,

Merry Christmas.

I am happy to inform you that your application for Life Membership of The Physiological Society of India has been approved by the Executive Committee Members of the PSI.

Very soon you will be provided with your Life Membership number along with Certificate from PSI.

Congratulation.

Regards and best wishes,

Rajen Haldar Hony. General Secretary, The Physiological Society of India.

Dr. Rajen Haldar, M.Sc., Ph.D.
Assistant Professor
Department of Physiology
University of Calcutta
92, A.P.C. Road, Kolkata,
West Bengal, India, PIN-700009.

https://web.whatsapp.com

Rajyaeri newsy

Principal
Vijaygarh Jyotish Ray College
Kolkata-700 032

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